

Following a Suspension

Disciplinary suspension of the student from the University is assigned for a specified period of time that excludes the student from registration and presence on university owned or affiliated property; including but not limited to class attendance, residence on campus, employment on campus, attendance at university events and use of university facilities. Any questions regarding the terms of disciplinary suspension should be forwarded to the Director, Office of Student Rights and Responsibilities at osrr@mail.ucf.edu or (407) 823-6960. While the student is on disciplinary suspension from the university, the Office of Student Conduct encourages students to take the time to seek the resources and support the student needs in order to return to the university and complete their degree. During the period of the disciplinary suspension a notation will appear on the student's official University academic transcript.

For suspended students living on campus

Please be advised that you must check out of your residence hall 72 hours after your hearing decision is final. If you make an appeal, your housing status will be pending until a final appeal decision is rendered. Check-out is completed when an official check out with a Residence Life staff member has been conducted. Please consult with your resident assistant or residential area office regarding appropriate check-out procedures. Failure to check-out properly could result in administrative fees. If you have questions about checking out, consult your resident assistant or call (407) 823-4663. For housing refund policies, please visit:

<http://www.housing.ucf.edu/pdf/terms1011Academic.pdf>

Information regarding financial aid, tuition & withdrawal

While you are on disciplinary suspension there will be a notation on your transcript that indicates you have been suspended by university action. UCF Finance and Accounting will determine any financial adjustments, if any, by the date of disciplinary suspension. Students should note that a disciplinary suspension may result in the removal of some forms of financial aid and scholarships. For more information regarding financial aid, visit <http://finaid.ucf.edu/index.htm> or call (407) 823-2827.

Questions regarding tuition should be directed to the UCF Finance and Accounting Office. The university refund policy can be found http://www.catalog.sdes.ucf.edu/student_tuition_and_fees/student_accounts_office/refund_of_fees/Default.aspx or call (407) 823-2433.



UCF Office of Student Conduct
PO Box 163650 Orlando, FL 32816

www.osc.sdes.ucf.edu
(407) 823-4638 office
(407) 823-4544 fax
st_condu@mail.ucf.edu

Career Services

While you are away on suspension, we encourage you to volunteer, attend classes another institution or seek out an internship. You cannot take classes for academic credit at UCF, but you can use this time to research a future career, advance your academic endeavors or volunteer in your local community. For more information regarding Career Services, visit www.career.ucf.edu or call (407) 823-2361.

Returning to UCF

When the period of disciplinary suspension is completed and all educational sanctions have been completed, the student will be considered for registration in compliance with academic standards then in effect.

If you return to the university, your suspension will still be a part of your disciplinary record. This means, if you find yourself in trouble again, the fact that you were previously suspended for a disciplinary matter could impact subsequent sanctioning.

Students must take the following steps in order to be reenrolled after suspension:

- * Call the Office of Student Conduct at (407) 823-2851 and ask to have the registration hold removed.

If the student has been on suspension for two or more major semesters, the student must re-apply to the university.

- * Download an “Undergraduate Readmission Application” form (<http://www.registrar.ucf.edu/forms/readmission/readmission.pdf>).

Not Returning to UCF?

If you choose not to return to UCF, please visit the Registrar’s Office <http://www.registrar.ucf.edu/> for information regarding withdrawing from the university. This may prevent future communication being sent to you regarding re-enrollment and course registration.

PLEASE NOTE: The overlay on your transcript and the hold on your account will remain in effect should you choose not to complete your educational sanctions. You can still retrieve your transcripts, but you will be considered “not in good standing” with the university.